

Top 10 Violations During Initial or Re-Accreditation

Presentation to the
California Association of Private Postsecondary
Schools
Director's Boot Camp

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Top 10 Violations

#10

#10 Student & faculty files do not comply with Accrediting Agency requirements.
“If it is not documented, IT did not occur.”

Top 10 Violations

#9

#9 Student, graduate, and/or employer feedback is not maintained and used to make any changes deemed necessary to program training.

Top 10 Violations

#8

#8 Satisfactory Academic Progress policy does not comply with all of the requirements of accrediting agency.

Top 10 Violations

#7

#7 Catalog does not comply with all of the requirements of State and/or accrediting agency.

Top 10 Violations

#6

#6 Enrollment Agreement does not comply with State and /or accrediting agency.

Top 10 Violations

#5

#5 Course syllabi that does not comply with accrediting standards and are not given to students at the beginning of each course.

Top 10 Violations

#4

#4 Inadequate Advisory Board representation, meetings and meeting minutes.

Top 10 Violations

#3

#3 Lack of In-Service Training and Professional Growth activities and/or documentation to provide evidence of these activities.

Top 10 Violations

#2

#2 Inadequate supervision and evaluation of student performance during the lab and/or externship experiences of the program.

Top 10 Violations

#1

#1 Non-existent, incomplete or inactive Institutional Effectiveness Plan (IEP) (or Institutional Improvement Plan (IIP))

How to Respond to Team findings

- Upon receipt of written report, review reports thoroughly
- Respond within the time frame provided
- Address each concern in a clear & concise manner
- **Support responses with documentation to validate actions**
- Remember . . .the reviewer does not know anything about your school